



WAVERLY EDUCATION FOUNDATION – GRANT APPLICATION FORM

Applicant's Name: _____ Date: _____

E-mail Address: _____ Phone: _____

Project Title: _____ Amount requested: _____

Have you received WEF grant monies in the past? _____ If so, what amount? _____

*** It is recommended you refer to the WEF website for details regarding guidelines and policies for grant requests and applications.**

*** PLEASE NOTE: Should your grant request be approved, recipient or representative is expected to attend a future WEF board meeting for a photo. This will be used for record-keeping and publication to inform the Waverly community of ways in which grant monies are being awarded by the WEF.**

Please write a one paragraph summary description of how you plan to use the grant money:

Please indicate in the space below that you have informed your building (or an appropriate) administrator of your request. This is to ensure communication and understanding that building/other funds are not available for your project.

Administrator's name: _____

_____ I have discussed this request with the administrator.

Please provide the following information:

1. When do you plan to implement the program?
2. Approximately how many students will be affected by this project? Explain your method of determining this number.
3. How or will this project be augmented by other financial sources and/or volunteers? (i.e., Are there other sources of funding that also will be used and/or will parent or business in-kind services or volunteers be used in the project?)
4. Detail the amount requested. Include specific information, such as the kinds of materials and equipment needed, sources of supplies and costs. Attach/Include copies of or links to catalogs, items, or websites as needed.
5. What method will you use to evaluate your project? Please describe.